



**APPLICATION TO RENEW
A POKER ROOM LICENCE,
KEY PERSON PERMIT OR DEALER PERMIT**

This is Schedule "H" to the Regulations concerning Poker Rooms

All information provided by the applicant to the Commission will be held in the strictest confidence and will not be used by the Commission for any purpose other than matters pertaining to this application. However, information provided by the applicant to the Commission will be made available to the Commission's agents and other third party investigators and, if applicable, may be communicated to the Poker Room Licence holders with which the applicant is seeking employment.

Applicant Information

NOTICE: It is imperative that all information contained in this renewal application is complete and accurate. Any incomplete, incorrect or misleading information will result in the refusal of this application and/or the immediate termination of the Licence or Permit to which this application refers.

Name of applicant: _____

Information about permit to be renewed:

Type of Licence or Permit to be renewed (check one):

Poker Room Licence

Key Person Permit

Dealer Permit

Licence or Permit number: _____

Issued to: _____

Date of issue: _____

Date of expiry: _____

Material Changes

I confirm that since the date on which the Licence or Permit was last issued (check one):

That there have been **no material changes** to the information provided to the Commission at the time of the applicant's original application or at the time of the last renewal application, whichever is the later date.

There **have been material changes** to the information provided to the Commission at the time of the applicant's original application or at the time of the last renewal application, whichever is the later date.

If the second box is checked (above), please detail any and all material changes below – or on an attachment page if necessary.

NOTE: for the purposes of this Renewal Application, the term “material change” is defined as follows:

“material change” means a change that affects an applicant or poker room licence holder, key person permit holder or dealer permit holder including but not limited to:

- (a) in the case of a poker room licence holder:
 - (i) the appointment of a new director;
 - (ii) the addition of a new shareholder with ten percent (10%) or more ownership of or controlling interest in the applicant or poker room licence holder;
 - (iii) the addition of a new partner or co-licencee, including any person that will share in the revenues and/or the liabilities of the poker room;
 - (iv) the addition of a new investor, management company, consultant or any other person that will have a significant role in the financing, operation or management of the poker room;
 - (v) the addition, termination or change in functions of a key person that is associated with the poker room;
 - (vi) a change to the poker room's building or approved gaming area or a change to any equipment used in the operation of the poker room that affects, or may affect, the outcomes of an approved game;
 - (vii) a request to change the maximum number of poker tables permitted in a poker room, to either add or remove poker tables;
 - (viii) the imposition of a criminal charge or criminal conviction;
 - (ix) being named as a party to a civil action; whether as a Plaintiff; Defendant or Third Party;
 - (x) filing or being petitioned into bankruptcy;
- (b) in the case of an individual holder of a key person permit or dealer permit, being charged or convicted of a criminal offense;
- (c) in all cases, a change to the contact information previously provided to the Commission.

Accompanying Documents

This Renewal Application for a **Poker Room Licence** is accompanied by the following full completed and executed documents and the applicable renewal fees:

1. A Business Entity Information form, where appropriate;
2. A Personal Information form for each individual licence holder;
3. Full Disclosure Assurance form for each individual licence holder;
4. Criminal Record Information – Consent Form and Privacy Waiver for each individual licence holder;
5. Photocopy of government issued identification for each individual licence holder;
6. Recent photograph for each individual licence holder;
7. Renewal application fee in the amount of CDN\$2,000.00.

This Renewal Application for a **Key Person Permit** is accompanied by:

1. A Personal Information form;
2. Full Disclosure Assurance form;
3. Criminal Record Information – Consent Form and Privacy Waiver;
4. Photocopy of government issued identification;
5. Recent photograph;
6. Renewal application fee in the amount of CDN\$2,000.00.

This renewal application for a **Dealer Permit** is accompanied by:

1. Dealer Permit Application form;
2. Full Disclosure Assurance form;
3. Criminal Record Information – Consent Form and Privacy Waiver;
4. Photocopy of government issued identification;
5. Recent photograph;
6. Renewal application fee in the amount of CDN\$100.00.

**OATH OR SOLEMN AFFIRMATION BY THE APPLICANT
BEFORE AN AUTHORIZED PERSON**

I, _____ of _____ swear or solemnly affirm that:

1. I am the applicant named herein, **OR**

I am the _____ of _____.
(relationship of declarant to the applicant) *(name of applicant)*

2. I have personally completed (or I am personally responsible for providing the information contained in) the renewal application to which this Oath or Solemn Affirmation is appended.

3. I certify that the information contained in, or appended to, the renewal application is true and correct in every detail and fully discloses all the information required to complete the renewal application.

(Signature of Declarant)

Sworn before me,
 Solemnly affirmed before me,

at _____

this _____

(Signature)

[Affix Seal]

(Given name and name in block letters)

(Specify in which capacity this declaration is taken: as commissioner for oaths, justice of the peace, lawyer, notary, mayor, clerk or secretary-treasurer of a municipality.)